

# How does the virtual matchmaker work?

Fill out an online form and supply details about your capabilities and services.



2 weeks prior to the event, access the online catalog presenting all the participants in detail.



Send meeting requests to relevant participants you wish to target.

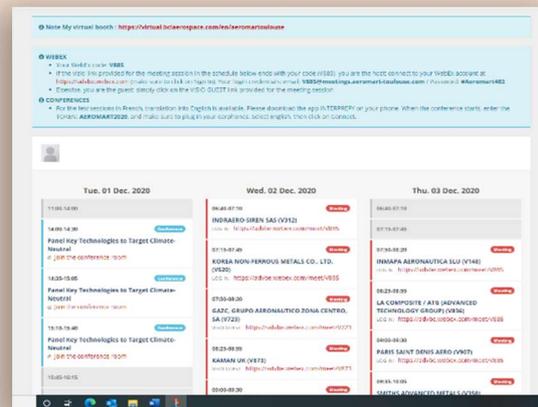


A customized schedule with approved meetings is set up based on your availability.



## YOUR VIRTUAL MEETINGS

Sign in and retrieve your meetings schedule  
\*Be sure to have logged out from any other WebEx account in the device you are using.



Open the virtual room and join the meeting  
Each scheduled meeting comes with a WebEx link.

**If you are the host:**  
Click on the WebEx link and enter the supplied ID to open the virtual room.

**If you are the guest:**  
Click on the WebEx link and join your partner for a face-to-face meeting.

**How to avoid technical hiccups**  
this technology comes with a few flaws. To minimize their impact, be sure about the following:



Favor the use of the WebEx app on your device.



DO NOT log into your usual WebEx account.



Secure a good internet connection and do not connect from cell phones.



Use the "google chrome" browser if you cannot download the app.

# How does the virtual exhibition work?



*Fill out a short form and create an account for the virtual exhibition platform*



*Manage your entire virtual participation from your account*



*Exhibit with a virtual booth and visit the virtual exhibition*

## THE VIRTUAL EXHIBITION

**Sign up and create an account:**

*The virtual exhibition uses a different platform than the virtual matchmaking system.*

**EXHIBITOR REGISTRATION**

**1/ PERSONAL INFORMATION**

Country:

First name:

Last name:

Job title:

Address:

Phone:

Language:

**2/ ORGANISATION**

Company name:

Type:

Country:

Postal code:

City:

Website:

Select the business sector of your firm:

- Engineering
- Maintenance, Repair and Overhaul
- Manufacturing
- Processes
- Technologies, Equipment, Systems
- Other

**3/ VALIDATION**

I agree to be informed about news and developments

I have read and agree to the terms of use

[Legal notice](#)

I'm not a robot

**CREATE MY ACCOUNT**

**Sign into your account:**

*Once your account is created you will be able to sign into it and manage your entire participation in the virtual exhibition*

## Managing and running your virtual exhibition

*Your virtual booth is located in one of the 20+ exhibit halls.*

*From the "my account" page you can manage your virtual booth by uploading videos, graphics, and literature.*

*During the exhibition you can see who is visiting your booth and get in touch with them in a chat room or through the direct messaging system.*

*Visit other exhibitors for unplanned meetings.*

*Select and attend live or recorded presentations.*

